



STUDENT EMPLOYMENT

Title: EP&C Student Lead

Area: CU Events Planning & Catering

SA Level: SA II

Pay Rate: \$16.85/hr

Schedule: Required 10-12 hours per week during business hours (8 a.m. - 4:30 p.m.)

Work Study: Welcomed, but not required

Application Deadline: OPEN

Description of Work Area

CU Events Planning & Catering is located in the UMC and is funded through student fees and excess revenues from UMC auxiliary operations. The UMC has 22 meeting rooms and many other reservable areas. CU Events Planning & Catering schedules approximately 16,000 events in the UMC and 12,000 events throughout campus each year.

More information: <https://www.colorado.edu/umc/events>

Position Description

3. Strong problem-solving skills
4. Ability to work well under pressure with deadlines

Learning Outcomes

The UMC is dedicated to supporting the learning and development of the whole student. We strive to provide training opportunities as well as coaching and evaluation feedback for all our student employees. The UMC also understands that student learning and development is a dynamic process and the student holds the responsibility for engaging in these opportunities. While at the UMC, you can expect to gain experience in the following areas:

- **Communication:** Demonstrate effective written and verbal communication with coworkers, customers and supervisors
- **Practical Competence:** Demonstrate responsible work habits and engagement in the UMC mission and purpose of the CU Events Planning & Catering officers

perspectives in building a climate in which all members can thrive in an environment where they feel at home, welcome and safe.

The UMC is an Equal Opportunity Employer

The UMC does not discriminate in any condition of employment on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation or veteran status.

Background Checks

The University of Colorado Boulder is committed to providing a safe and productive learning and living community. To achieve that goal, background checks may be conducted.