





Homework is done online via Aplia, the online learning environment for the text book. There will be more information regarding this later, and the first assignment won't be until the second week of class.

## Final

The final is Saturday, May 4th from 7:30 to 10:00 PM. It will be comprehensive and cover the entire course. If you have three or more final examinations on the same day, you can arrange to have the last one taken at an alternative time. It is your responsibility to notify me no later than six weeks into the semester. If you request to reschedule your final after February 21st, I will say no.

## Grading Scale

<u>Your score</u>	<u>Grade</u>	<u>Your score</u>	<u>Grade</u>
93-100%	A	73-76%	C
90-92%	A-	70-72%	C-
87-89%	B+	67-69%	D+
83-86%	B	63-66%	D
80-82%	B-	60-62%	D-
77-79%	C+	59%	F

## Lecture

Lecture notes can be found on D2L after classes. However, you are responsible for all material covered in class. ALL MATERIAL COVERED IN LECTURES AND RECITATION IS FAIR GAME FOR EXAMS. You are welcome to come to my office hours if you have questions, or want to have a discussion of materials related to this course. Please review materials covered in previous class before come to the lecture. Full participation is expected.

## Emails

Please be considerate with your use of email. If you email me a substantive question about lectures, exams, or assignments I will most likely encourage you to come to talk to me about it during my office hours. I reserve the right not to answer emails lacking appropriate salutation, grammar and punctuation. Emails asking for administrative information contained within this syllabus or available on the course website will not be answered.

## Office hours

Office hours are for your benefit to ask questions or discuss course materials with me in a relative small setting environment. I have office hours on every Monday and Wednesday. If the listed office hours do not work for you, you can send me an email to set up an alternative time.

## Tentative course outline

<i>Week</i>	<i>Chapter</i>
Week 1	Chapter 1 and Chapter 3
Week 2	Chapter 4 and Chapter 5
Week 3	Chapter 10 and Chapter 11
Week 4	Chapter 11 and Chapter 12
Week 5	Chapter 12 and Chapter 13
Week 6	Chapter 14
Week 7	Chapter 15 and Chapter 16
Week 8	Chapter 16 and Chapter 17
Week 9	Chapter 17 and Chapter 18
Week 10	Chapter 19
Week 11	Spring break
Week 12	Chapter 20
Week 13	Chapter 21
Week 14	Chapter 21 and Chapter 22
Week 15	Chapter 22

Note this is a tentative schedule and topics to be covered may change according to the progress of class.

## University Policies

### Disability Policy

If you qualify for accommodations because of a disability, please submit a letter from Disability Services to me in a timely manner so that your needs may be addressed. Disability Services determines accommodations based on documented disabilities. Contact: 303-492-8671, Willard 322, and <http://www.Colorado.EDU/disabilityservices>

### Religious Observation Policy

Campus policy regarding religious observances requires that faculty make every effort to reasonably and fairly deal with all students who, because of religious obligations, have conflicts with scheduled exams, assignments, or required attendance. If you have a conflict,

please contact me no later than the first week of the semester so we can make proper arrangements.

### Code of Behavior Policy

Students and faculty each have responsibility for maintaining an appropriate learning environment. Students who fail to adhere to such behavioral standards may be subject to discipline. Faculty has the professional responsibility to treat all students with understanding, dignity and respect, to guide classroom discussion and to set reasonable limits on the manner in which they and their students express opinions. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender variance, and nationalities. Class rosters are provided to the instructor with the student's legal name. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the semester so that I may make appropriate changes to my records.

### Honor Code

All students of the University of Colorado at Boulder are responsible for knowing and adhering to the academic integrity policy of this institution. Violations of this policy may include: cheating, plagiarism, aid of academic dishonesty, fabrication, lying, bribery, and threatening behavior. All incidents of academic misconduct shall be reported to the Honor Code Council ([honor@colorado.edu](mailto:honor@colorado.edu); 303-725-2273). Students who are found to be in violation of the academic integrity policy will be subject to both academic sanctions from the faculty member and nonacademic sanctions (including but not limited to university probation, suspension, or expulsion). Other information on the Honor Code can be found at <http://www.colorado.edu/policies/honor.html> and at <http://www.colorado.edu/academics/honorcode/>.

### Discrimination & Harassment Policy

The University of Colorado at Boulder policy on Discrimination and Harassment (<http://www.colorado.edu/policies/discrimination.html>), the University of Colorado policy on Sexual Harassment and the University of Colorado policy on Amorous Relationships applies to all students, staff and faculty. Any student, staff or faculty member who believes s/he has been the subject of discrimination or harassment based upon race, color, national origin, sex, age, disability, religion, sexual orientation, or veteran status should contact the Office of Discrimination and Harassment (ODH) at 303-492-2127 or the Office of Judicial Affairs at 303-492-5550. Information about the ODH and the campus resources available to assist individuals regarding discrimination or harassment can be obtained at <http://www.colorado.edu/odh>.